

Background Check Required

VOLUNTEER POSITION DESCRIPTION

Howard & Evanston *Early Learning Programs*

Volunteer Position:
Early Learning Volunteer

Purpose of Position:
To provide classroom coverage at various times throughout the day, under the supervision of HECC/MFS employees. Volunteer activities include assisting during meal times, reading/outdoor/play activities, transitions, and providing supervision during nap-time.

Orientation:
Will be provided by HECC Early Learning Staff.

Time Commitment:
Available time frames throughout the week 7:30 a.m. through 5:00 p.m.

Required Trainings:
Mandated Reporter, Food Handler, Active Supervision and other trainings as needed.

LOCATION:

Howard and Evanston Community Center: 7510 N. Ashland Ave
Chicago, IL 60626 773-764-7610

Scan for application:



Program Background Clearance:

Standard clearance includes DCFS, CPS, and Federal background checks. A current health physical is also required.

Supervision of Children

At no time will any volunteer be left alone as the sole supervisor of a child of a group of children.